



## LETTER CIRCULAR

**Date:** 27<sup>th</sup> November 2020

**Ref:** DDLTS 48/2020

**To:** All Heads of Schools (State and Non-State) and Sections

**From:** Director, Directorate for Digital Literacy and Transversal Skills

**Subject:** Professional Development course in collaboration with Microsoft

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The Directorate for Digital Literacy and Transversal Skills together with the Institute for Education and Microsoft are organizing a **Microsoft Teacher Internship**.

This professional development upsills teachers to use technology. It is focused on how to help teachers better prepare students for the future workforce. Some of the sessions are dedicated to better understand the value of 21st century competences (creativity, collaboration, critical thinking etc.). Other sessions will be dedicated on the use of technology including Office 365 tools, Flipgrid, Micro:bit and Minecraft.

The major part of the course will take place online from 16:00 to 18:00. An introductory session will take place on Wednesday 2<sup>nd</sup> December 2020. The professional development programme together with the time and links can be found attached to this letter circular.

Applications should be submitted online by following the link:  
<http://bit.do/msinternship2020>

Deadline for submission of applications is the **9<sup>th</sup> December 2020**.

**Mr. Grazio Grixti**  
**Director**  
**Directorate for Digital Literacy and Transversal Skills**

Directorate for Digital Literacy

*Empowering learners to succeed as global digital citizens*