



LETTER CIRCULAR

Date: 10th September 2020 **Ref:** DDLTS 32/2020
To: All Heads of Schools (State and Non-State) and Sections
From: Director, Directorate for Digital Literacy and Transversal Skills
Subject: WEBINAR: Training in the use of Microsoft Teams

Microsoft Teams is increasingly being used by schools. for educational purposes.

Thus the Directorate for Digital Literacy and Transversal Skills invites you to attend a training session of around one and a half hours about Microsoft Teams. The sessions will be delivered online between Monday 7th September 2020 and Friday 25th September 2020. There are specific sessions for school leaders, educators, parents and students. Some training sessions will focus on the Early and Primary Years, while others for the Middle and Secondary years. Parents and students may choose to attend the session either in Maltese or English.

The aim of the training is to learn about different ways of using MS TEAMS for teaching and learning. Participants will also have the chance to ask their questions and get the necessary knowledge.

Please find the schedule and apply on <http://bit.do/DLwebinars-September2020>

Thanks and Regards

Mr. Grazio Grixti
Director
Directorate for Digital Literacy and Transversal Skills