



LETTER CIRCULAR

Date: 2nd April 2020

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To: All Heads of Middle and Secondary Schools (State and Non-State) and Sections

From: Mr Omar Seguna – Education Officer Digital Literacy

Subject: Microsoft Teams Online Webinars

Following the growing interest in Microsoft Teams, the Directorate for Digital Literacy and Transversal Skills is organising a number of webinars for Middle and Secondary schools as below:

- St Therese College Middle School, 1st April
- San Gorg Preca College Middle School, 2nd April
- St Benedict College 3rd April
- St Ignatius College, 6th April
- St Nicholas College, 7th April
- St Clare College, 22nd April
- St Margaret College, 23rd April
- Maria Regina College, 24th April
- Gozo College, 27th April
- St Thomas More College, 28th April
- San Gorg Preca College, Secondary, 29th April
- San Therese College, Secondary, 30th April

During the webinar support staff for Middle and Secondary schools together with the Education Officer will go through the basic features of the tool.

Further to this, on the 20th April 2020 there is going to be another session for teachers who for some reason won't be able to join their colleagues on the provided dates as above. Those who wish to join this extra session may do so by clicking this link:

bit.ly/teamstutorials

Digital Literacy support staff for secondary schools are also continuously assisting class educators on individual or group level basis, on using a number of educational tools including MySchool, Microsoft Form and Sway. For further details contact Mr Omar Seguna EO Digital Literacy (omar.seguna@ilearn.edu.mt) or the respective digital literacy Head of Departments and support teachers.

Mr. Grazio Grixti
Director
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