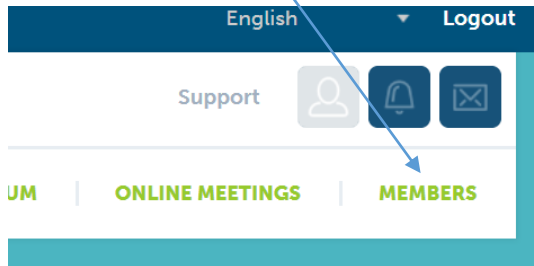


## Adding students to eTwinning Twinspace

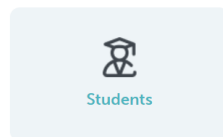
1. Log onto your Twinspace
2. Click on **Members** tab



3. Click on **Invite Members**



4. Choose **Students**



5. Go to **New Students**, input the student's name and surname (eg Paul Sultana) and click on **Verify**
6. Once **Verify** is clicked, a **Username** is created (paul.sultana), insert a **password** (longer than 6 characters), **Select Role** as **Member** and click **Invite**. System will generate a pupil account for them and they will be able to access their teacher's Twinspace.

### 2. Check & complete the information

#1	Paul Sultana	paul.sultana	....	Select role
<b>Invite</b>				Select role Administrator Member

7. For the students to access the project Twinspace from their LearnPad **tablets**, insert the **TwinSpace URL (not eTwinning website)** in one of the lesson profile **Categories**.