



LETTER CIRCULAR

Information: X **Date:** 2nd July 2019
Action Required: X **Ref:** DDLTS 26/2019
To: All Heads of Primary Schools (State) and Sections
From: Mr. Keith Aquilina – Education Officer Digital Literacy
Subject: OTPC Training during Scholastic Year 2019-20

Heads of Primary Schools are kindly informed that the Directorate for Digital Literacy and Transversal Skills will be delivering tablet training for new Year 4 – 6 teachers and LSEs, during the first term of scholastic year 2019/20.

These sessions are intended for those teaching grades who will be placed in either Years 4, 5 or 6 and have previously not completed such training. The course is of utmost importance as tablets will only be given if teachers/LSEs attend the 12 hour training course.

Teachers and LSEs who had previously attended past INSETs related to the OTPC do not need to attend. Moreover, teachers/LSEs who had attended one of the personalized OTPC courses, with the Digital Literacy support staff are also exempted.

During the first week of the next scholastic year, 2019/2020, the Directorate for Digital Literacy and Transversal Skills will issue another circular with further details. The training sessions will form part of the 15 hours of the Community of Professional Educators (COPE).

Heads of Schools are asked to submit educators' details via: <http://bit.ly/otpctraining>
Heads of Schools should ensure that staff are distributed evenly to create the least disruption in their schools.

October Sessions

14, 21 and 28 October 2019	8:30 – 12.30	Malta
15, 22 and 29 October 2019	8:30 – 12.30	Malta & Gozo
16, 23 and 30th October 2019	8:30 – 12:30	Malta & Gozo

Mr. Grazio Grixti
Director
Directorate for Digital Literacy and Transversal Skills

**“Empowering learner
to succeed as
global digital citizens.”**