



LETTER CIRCULAR

Information: X **Date:** 27th May 2019
Action Required: X **Ref:** DDLTS 20/2019
To: All Heads of Primary Schools (State) and Sections
From: Director Digital Literacy and Transversal Skills
Subject: OTPC – Collection of Year 6 student tablets – 1st week of June

Heads of School are kindly asked to bring this information to all Year 6 teachers and senior management team.

The first cycle of One-Tablet-Per-Child is coming to its end and this was a remarkable learning experience for us all. Between the **3rd and 6th June** students of Year 6 are requested to bring their school tablet to be collected. Students are encouraged to back up any useful data before the day of tablet collection since this will be wiped off afterwards due to data protection purposes.

Teachers of Year 6 will be assisted by Digital Literacy support staff to collect these tablets as per attached schedule. Your school will also be provided with:

1. Boxes (given by Digital Literacy support staff)
2. Note to Parents/Guardians of Year 6 students (to be distributed to students this week)
3. Suggested guidelines for tablets collection
4. Asset checklist to be filled and sent to digital-literacy@ilearn.edu.mt
5. Labels to be attached to each box

The collected tablets will be marked on the respective Acceptable Use Policy (AUP). Therefore, it is suggested that the AUPs are organised by class. The school inventory list needs to be updated accordingly. Tablets will then be collected from schools the following week 10-14th June.

Please give out the attached information note to the parents/guardians.

For the next scholastic year 2019-2020, One-Tablet-Per-Child initiative will continue in Years 4, 5 and 6 as in previous years.

Kindly forward any queries to digital-literacy@ilearn.edu.mt

Thank you for your cooperation.

Mr. Grazio Grixti
Director
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